



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

Table of Contents

- SECTION I:** Professional Licensing Firearms 40-Hour Waiver General Provisions
- SECTION II:** Basic Firearms & Range Safety
- SECTION III:** Basic Firearms “Dry Work”
- SECTION IV:** Firearms Live Fire Drills & Diminished Light/Night Drills
- SECTION V:** 40-Hour Waiver Proficiency Check Qualification

Training Section III & IV - # of live rounds recommendation	Qualification Section V - # of live rounds MANDATORY
Instructor discretion	50 – Daylight / 50 – Diminished light

Mandatory Pre-requisite

The student (individual) must provide the approved Professional Licensing Firearms Instructor with a Professional Licensing 40-Hour Firearms Training Waiver letter issued directly by Professional Licensing. This Waiver letter is issued by Professional Licensing when the individual produces evidence of professional credentials, training and/or work experience.



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

SECTION I: Professional Licensing Firearms 40-Hour Waiver General Provisions

Professional Licensing Firearms/Handgun Certification Rules, Regulations and Law

The Professional Licensing Section may waive the 40-hour training requirement depending upon the individual's professional credentials, training and/or work experience (i.e. prior law enforcement). If waived, the student (individual) must show proficiency and qualify a day and low light shoot with an approved firearms instructor.

The student (individual) must provide the approved Professional Licensing Firearms Instructor with a Professional Licensing 40-Hour Firearms Training Waiver letter issued directly by the section. This Waiver letter is issued by Professional Licensing when the individual produces evidence of professional credentials, training and/or work experience.

This Guide will provide a proficiency check of an individual who has received a 40-Hour Firearms Training Waiver from Delaware State Police Professional Licensing. This individual must be a perspective or renewing commissioned constable or licensee as an Armed Security Guard or Armored Car Guard or Bail Enforcement Agent in Delaware.

- 24 Del.C. Ch. 13 - Armed Security Guards
- 24 Del.C. Ch. 13 - Armored Car Guard
- 24 Del.C. Ch. 55 - Bail Enforcement Agents
- 24 Del.C. Ch. 56 - Commissioned Constables

Professional Licensing Firearms instructors student (individual) to review the specific rules, regulations and law related to firearms within their respective industry.

Professional Licensing Firearms/Handgun Training Duration and Curriculum

Training provided by a Professional Licensing Firearms Instructor to any student (individual), Constable, Guard (Security or Armored Car) or Bail Enforcement Agent includes classroom lectures on firearms safety, nomenclature, care of weapons, law enforcement combat tactics and marksmanship. Upon Professional Licensing and Board of Examiner approval a "Constable" shall be recognized as a Delaware Commissioned Constable, a "Guard" will be recognized as a licensee.

Range instruction emphasizes the practical application of law enforcement style weapons related to actual conditions. The Professional Licensing Firearms Instructor will attest to the qualifications of the perspective commissioned constable or licensee who must qualify with one designated weapon. On each qualification date the student (individual) must attain an average of 80% of the possible score while demonstrating safe weapons handling techniques.



Professional Licensing Training Guideline & Range Agenda

Firearms-Handgun – 40 Hour Waiver Proficiency Check

Time & Rounds to be determined

The time period for this training and certification will vary in time but can be broken down at the discretion of the instructor based upon their observance of experience. The student (individual) who has completed Step #1 of the 40-Hour Firearms-Handgun Waiver from Professional Licensing will present this letter to the instructor. Upon review of the letter, the instructor will use this information to determine the minimum training time period necessary and the minimum number of live rounds the student (individual) will need for a proper observation of their proficiency. Outlined below are recommended minimum standards.

Time Period* since last applicable Firearms training is outlined on Professional Licensing 40-Hour Waiver provided to applicant and reviewed by the instructor (please consult)

Student **with** prior experience on Optics or Red dot

Time Period*	minimum time recommended	minimum live rounds
0 – 24 months	1 hour	50
24 – 48 months	2 hours	200
48 months or more	8 hours	400

Student **with NO** prior experience on Optics or Red dot

Time Period*	minimum time recommended	minimum live rounds
0 – 24 months	2 hours	200
24 – 48 months	4 hours	400
48 months or more	8 hours	800

Professional Licensing Firearms/Handgun Training Non-Qualification

Any student (individual) not meeting the minimum qualifications for this 40-Hour Waiver Proficiency Check as determined by the firearms instructor will be required to complete additional firearms training prescribed by the instructor and the employing agency. Such additional training would include the completion of the Initial 40-Hour Firearms Training & Qualification.



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

Professional Licensing Firearms/Handgun Proficiency form submission

Effective, January 15, 2026, Firearms/Handgun Proficiency forms including a specific 40-Hour Training Waiver Proficiency Check Certification for all qualified commissioned constables or licensees must be submitted directly by the certified Professional Licensing Firearms Instructor to Delaware State Police Professional Licensing Section within thirty (30) days of the qualification. Individual constables and licenses will not be permitted to submit certification forms, as they will not be accepted by Professional Licensing.

Firearms/Handgun Certification forms must clean, neat, legible. The form will be rejected for cross-outs, white-outs, errors or defects. The forms must be acknowledged by the instructor and the constable or licensee.

Certifications submitted for individuals who have failed to first obtain a Training Waiver and present the same to their instructor will be rejected by Professional Licensing.



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

SECTION II - Basic Firearms & Range Safety

Basic Firearms Safety

4 firearms safety rules – for everyday carry of a firearm NOT just the range

- Treat all guns as if they are loaded

Administrative Safety Points

- Dropped or fumbled weapons should be allowed to fall to the ground
- Maintain your safety if brass goes down your shirt or pants!
- When you are not on the firing line **DO NOT TOUCH** your firearm! **PERIOD!**
- Stay on the line until told different
- Any person on the range is a safety officer and can call “**CEASE FIRE**” at any time
- If anyone yells “**CEASE FIRE**” all students **FREEZE** and take your finger off the trigger and wait for instruction.
- **FREEZE MEANS DO NOT MOVE AT ALL!!!!!!!**
- You **WILL** be asked to leave if you act unsafe with a firearm!

Medical briefing

- Who is primary and secondary EMS
- Truck staging
- GPS

Firearms Handling Procedures

Carrying Firearm

- Firearms must be always holstered when not in use. Constables will carry weapons in a manner that ensures they are both accessible for quick response and safely secured.
- Firearms must never be left unattended in any public or unsecured area and will remain on the constable and securely holstered.

Drawing and Using a Firearm

- Firearms should only be drawn when the constable reasonably believes there is an immediate threat of serious physical injury or death to themselves or others and all other means have been exhausted or impractical to stop the threat.
- If a firearm is drawn, it should be used with restraint and in accordance with their law enforcement agencies' use of force protocols.

Incident Reporting

- Any firearm discharge, whether intentional or unintentional, must be immediately reported to the appropriate authorities.



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

Firearms, Inspection, Maintenance and Storage

Maintenance procedures safety check: Before performing an inspection, maintenance, or cleaning of a firearm, follow the below sequential procedures:

1. Remove the magazine from the firearm while it's secured in the holster.
2. Remove the firearm from the holster with your finger off the trigger while pointing it in a safe direction.
3. While pointing the firearm in a safe direction, lock the slide to the rear, ejecting the cartridge.
4. Visually and physically inspect the firearm's chamber to ensure it is clear and safe.
5. Remove all ammunition from the area before inspecting and performing maintenance on the firearm.
6. Once inspection and maintenance have been performed, reload the firearm while keeping your finger outside the trigger guard and pointing in a safe direction. Then, holster the firearm.

Maintenance: Firearms and related equipment maintenance should be performed before reporting to duty.

Secure Storage: When not in use, all firearms must be securely stored in a locked, designated area. Access to this storage area will be restricted to authorized personnel only.

Authorized Access: Firearms will only be accessible to the constables who are properly trained and authorized to carry them. Unauthorized access is strictly prohibited.

Monitoring: Firearms will be regularly inspected for proper maintenance and function.



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

SECTION III: Basic Firearms “Dry Work”

Dot acquisition – presentation of the firearm from the holster

Dry fire – dry work

Wall drill - Apply correct trigger manipulation and watch for movement of the dot

Note: should be fairly quick review, long enough to reinforce proper technique

1. Holster draws – stages of the draw

- Work through each stage 1 at a time
- Walk them through all 3 stages of the draw
 - Firm and final grip – defeat the safety mechanisms – support hand to the chest
 - Draw the pistol up level and high in the thoracic – support hand index finger under trigger guard
 - Pull pistol out and establish thumbs forward grip
- Have them complete the draw on command establishing a good grip, stance and sight alignment
- Discovery learning 15 draws on their own

2. Holster draws – Acquiring sights – prepping trigger

- Work through each stage 1 at a time
- Walk them through all 4 steps of this drill
 - Draw see sights
 - Draw touch at 2 push to 3 and see sights
 - Draw touch at 2 – prep to 3 – see sights
 - Draw touch at 2 – prep to 3 – press when they see sights on target
- Have them complete the draw on command establishing a good grip, stance and sight alignment
- Discovery learning 15 draws on their own



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

SECTION IV: Firearms Live Fire Drills / Diminished Light/Night Drills

Instructors can adjust the # of rounds, etc. outlined in Section IV based on student's Time Period since their last firearms training.

Two hand Draws – 30 rounds - run dry for 50 reps

Focus on initial acquisition and seeing the dot as soon as possible. - Break down draw stroke - Two full mag - Draw and fire one round, 10 reps - Draw and fire two rounds, 10 reps

Zeroing – 20 - 30 rounds

Instructor will explain and review the sight in process for Pistol Mounted Optics. Anyone needing to zero their optics can do it here.

Place targets up with small circle with marker on the targets - Zero at 10 yds, either off hand or benched, fire a 5 round group and evaluate. Make proper adjustments and repeat process until all students are hitting within X ring on a B8 target.

Walk back drill holdover check – 35 rounds

For the entire drill, students are to aim at a small circle made with a marker on their target. - Evaluate targets after each yard line

3, 5, 7, 10, 15, 20, and 25 yard lines - 5 shots fired at each distance

Key hole drill - holdover drill – 50 rounds

Students pair up - Load magazines to equal capacity - Utilize brown portion of cardboard target

Shooter one takes a shot anywhere on the target - Shooter two attempts to hit first shooters bullet hole
- Shooter 2 gets up to three attempts to hit initial shot

After it is hit or a failed third attempt takes place, shooter two puts up a clean bullet hole

First shooter to slide lock is the loser - Winning shooter is able fire any ammunition left over in their magazines before the next competition

Go for three mags

Float the dot break the shot – 25 rounds

Do not let the sights wait on the trigger finger and do not wait for protection – on timer from the draw – 8" circle – sig target – 3,5,7,10,13 yards 5 draws at each distance

Strong Hand Only Draw – 30 rounds - work on each technique

3 options, support hand by side, step in, 15 degree cant - Thumbs up/down - Problem seeing the dot, look for the front sight

Recoil management tracking the red dot – 12 rounds

Stance, extension of arms, grip - 5 yards -Read the dot – 3 shot groups – 4 reps
Is the dot rising and falling straight up and down returning to original spot of hold



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

1-5 holster drill – 15 rounds per run

Starting from the holster student will fire 1 round, then 2, 3, and then 5. Student will need to acquire the dot, break the shot and track what that dot is doing in recoil. And progressively following as the number of shots increases.

Downed optics

Front of lens is covered - cover front of the optic with tape Shooting 2 eyes open you can still see the target and dot

Sight fills up with water, snow, mud or debris

- Edge of slide as a reference
- Thumbs as a reference
- Top of the Shroud as a reference
- Back of the slide
- Light or laser (if mounted) as a reference

Qualification parts

Strong hand only reload – 10 rounds

Drop the mag – re-holster, slide locked to the rear - Insert a fresh mag - Draw pistol and release slide
Two options

- Rack the slide using the front of the optic
- Use the slide release

Kneeling Cover – 12 rounds - Call right, left, over the top – 2 rounds each call

Forward movement – 12 rounds – 15 to 7 yards – 3 steps, 3 rounds, low ready

Lateral movement with draw – 12 rounds – call right or left, 1 step, draw fire, cover, holster

Rearward movement low ready – 12 rounds – from low ready, on command back take 1 step, on called number fire those rounds

Day Qualification course of fire

50 round course of fire

Night qualifying course of fire

Flashlight familiarization

Weapon light – two hand grip activation, one hand grip activation

Handheld – harries, modified harries, FBI, neck index, syringe



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

SECTION VI: 40-Hour Waiver Proficiency Check Qualification

Day Qualification and Night Qualification – 100 rounds

Professional Licensing Day Qual

50 round course of fire

25 yards – 2 standing 2 kneeling from cover – 4 rounds
15 yards – 3 standing 3 kneeling from cover – 6 rounds
7 yards – 2 round holster draw, 3 times – 6 rounds
7 yards – lateral movement – step draw fire 3 rounds, twice – 6 rounds
5 yards – transition drill, 3 strong, 3 support – 6 rounds
5 yards – shoot 2, reload, shoot 1, 9 seconds, twice – 6 rounds
3 yards - support hand reload – 3 rounds
3 yards – 2 rounds 4 seconds, twice – 4 rounds
3 -7 yards – rear movement – 9 rounds

Professional Licensing Low light/Night Qualification

50 round course of fire

15 yards – 3 standing 2 kneeling from cover – 5 rounds
7 yards – 3 round holster draw, 3 times – 9 rounds
7 yards – lateral movement – step draw fire 3 rounds, twice – 6 rounds
5 yards – transition drill, 3 strong, 3 support – 6 rounds
5 yards – shoot 2, reload, shoot 1, 10 seconds, twice – 6 rounds
3 yards - strong hand reload – 3 rounds
3 yards – 2 rounds 5 seconds, 3 times – 6 rounds
3 -7 yards – rear movement – 9 rounds



Professional Licensing Training Guideline & Range Agenda
Firearms-Handgun – 40 Hour Waiver Proficiency Check
Time & Rounds to be determined

NOTE: flashlights must be on when firing. When using the weapon mounted light, the shooter will activate their light and use a 2 handed grip while firing with the exception of the one handed reload drill.

Daytime

Yard Line	Course of Fire	Total Rounds (50)
25 or greater	Behind cover from 2 positions	4
15 or greater	Behind cover from 2 positions	6
10 to 7	Draw from the holster 3x2	6
7	Move off the X	6
3-10	Support Hand Reload Drill	3
5-7	Strong Hand Support Hand Transition Drill	6
3-5	Two rounds from the holster (4 seconds) x2	4
3-5	3 round Combat Reload Drill (9 seconds) x2	6
3	Get Back Drill	6
3 or greater	Any Course of Fire Listed Above	3

Low Light

Yard Line	Course of Fire	Total Rounds (50)
15	Behind cover from 2 positions	5
7	Move off the X	6
10 to 7	Draw from the holster 3x3	9
3-10	Strong Hand Reload Drill	3
5-7	Strong Hand Support Hand Transition Drill	6
3-5	2 rounds from the holster (5 seconds) x3	6
3-5	3 round Combat reload Drill (10 seconds) x2	6
3	Get Back Drill	6
3 or greater	Any Course of Fire Listed Above	3