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Colonel \_\_\_\_\_  
Superintendent  
Delaware State Police  
P.O. Box 430  
Dover, DE 19903

Dear Colonel \_\_\_\_\_:

I, \_\_\_\_\_, DOB: \_\_\_\_\_, was appointed to the Delaware State Police on \_\_\_\_\_ and retired \_\_\_\_\_ years later on \_\_\_\_\_ as a \_\_\_\_\_.

Since retirement, I have not been committed to any psychiatric facility nor have I been treated for any mental illness. In addition, I have not been arrested nor have I been convicted of any crimes.

I respectfully request a letter affirming my retirement is in good standing so that I may apply for a CCDW License.

Sincerely,