

## **CONSTABLE AGENCY/INDIVIDUAL LICENSING PROCEDURES**

1. Submission of a letter to the Board of Examiners requesting your agency to be granted constable positions. This letter should give justification as to why your agency should be granted the positions. You should also be prepared to appear before the Board of Examiners at their yearly meeting for further justification.
2. Complete the Constable Agency Information Form #1 and submit with the letter.
3. Each prospective constable must submit (in advance of fingerprints) a Constable Commission application #2 along with:
  - Written testimony from five (5) reputable citizens attesting to good character, integrity, and competency.
  - Either an MMPI (Minnesota Multiphasic Personality Inventory) or a PAI (Personal Assessment Inventory) evaluation. This is waived if a prior law enforcement officer, in any jurisdiction, within five (5) years of constable application.
  - Proof of Constable training and examination. This is waived with proof of prior law enforcement, in any jurisdiction, within five (5) years of constable application. If after the five (5) years, submission of a comprehensive, multiple-choice Constable examination.
  - Proof of training for any special permits; firearms, CCDW, HR 218, canine, or taser.
  - \$100 Constable Commission fee.