

**CLASS D – ARMORED CAR AGENCY – IN-STATE**

- [ ] License Holder must have at least four (4) years of experience as a manager in a bonafide armored car agency and must have been issued a license by the Banking Commissioner pursuant 5 **Del. C.** Ch. 32 §3203.
- [ ] License Holder must be an owner/partner/corporate officer of the agency
- [ ] License Holder completes the Armored Car Agency Application #1
- [ ] Licensing Fee – Agency - \$345.00; or
- [ ] Licensing Fee – Sole Proprietorship – No employees - \$230.00
- [ ] License Holder completes the License Holder/Delaware Manager Application #2
- [ ] Processing Fee - \$69.00 – ID Card \$20.00
- [ ] Armored Car Agency Bond Form #3 – \$10,000 Surety Bond – in the name of the agency; or
- [ ] Armored Car Agency Bond Form #3 – \$5,000 Surety Bond – Sole Proprietorship – No employees; in the name of the agency
- [ ] \$1,000,000 Liability Insurance per occurrence. Please have your insurance agency use the below address for the Certificate Holder:
  - Delaware State Police  
Professional Licensing  
P.O. Box 430  
Dover, DE 19903
- [ ] Banking Commissioner’s License pursuant 5 **Del. C.** Ch. 32 §3203.
- [ ] License Holder must submit five (5) letters of reference attesting to his/her good character
- [ ] License Holder must submit documentation attesting to four (4) years of experience as a manager in a bonafide armored car agency. Resumes are not acceptable.
- [ ] Any other owners/partners/corporate officers complete the Owner/Partner/Corporate Officer application #2 and submit two (2) sets of fingerprints each
- [ ] Processing Fee - \$69.00
- [ ] When the License Holder has all the necessary documentation in their possession, contact Ms. Peggy Anderson, Licensing Specialist, Professional Licensing at 302-672-5304 to make an appointment to submit the application packet and have their fingerprints & photo taken

**CLASS D – ARMORED CAR AGENCY – OUT-OF-STATE**

- [ ] License Holder and Delaware Manager must have at least four (4) years of experience as a manager in a bonafide armored car agency and must have been issued a license by the Banking Commissioner pursuant 5 **Del. C. Ch. 32 §3203.**
- [ ] License Holder must be an owner/partner/corporate officer of the agency
- [ ] License Holder and Delaware Manager completes the Armored Car Agency Application #1
- [ ] Licensing Fee – Agency – \$345.00
- [ ] Licensing Fee – Delaware Manager – \$230.00
- [ ] License Holder and Delaware Manager completes the License Holder/Delaware Manager Application #2
- [ ] Processing Fee - \$69.00 – ID Card \$20.00 (ID card for Delaware Manager only)
- [ ] Armored Car Agency Bond Form #3 – \$10,000 Surety Bond – in the name of the agency
- [ ] Armored Car Agency Bond Form #3 – \$5,000 Surety Bond – in the name of the Delaware Manager
- [ ] \$1,000,000 Liability Insurance per occurrence. Please have your insurance agency use the below address for the Certificate Holder:
  - Delaware State Police  
Professional Licensing  
P.O. Box 430  
Dover, DE 19903
- [ ] Banking Commissioner’s License pursuant 5 **Del. C. Ch. 32 §3203.**
- [ ] License Holder and Delaware manager must submit five (5) letters of reference attesting to his/her good character
- [ ] License Holder and Delaware Manager must submit documentation attesting to four (4) years of experience as a manager in a bonafide armored car agency. Resumes are not acceptable.
- [ ] Any other owners/partners/corporate officers complete the Owner/Partner/Corporate Officer application #2 and submit two (2) sets of fingerprints each
- [ ] Processing Fee - \$69.00
- [ ] When the Delaware Manager has all the necessary documentation in their possession, contact Ms. Peggy Anderson, Licensing Specialist, Professional Licensing at 302-672-5304 to make an appointment to submit the application packet and have their fingerprints & photo taken.