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SECTION ONE

ELECTIVE TRAINING COURSES CALENDAR
# 2015 ELECTIVE TRAINING COURSES CALENDAR

## January
- **20** Defensive Driving Course (Advanced) **Evening Course**
- **22** NHTSA- SFST Refresher/Update Course
- **29** Drug Investigations

## February
- **2** Emergency Vehicle Operators Collision Avoidance Seminar
- **4-5** Advanced Roadside Impaired Driving Enforcement Course
- **9-10** Search Warrants as an Investigative Tool
- **18** Pedophile Investigations
- **19** Ground Fighting Techniques
- **24** Internet Navigation and Research Techniques

## March
- **6** Lidar Certification Course
- **30** Incident Response to Terrorist Bombings
- **31** Fraudulent Document Training Course

## April
- **1** Major Case Management
- **7** Defensive Driving Course (Basic)
- **7-9** Commercial Vehicle Criminal Interdiction Course
- **14** Problem-Oriented Policing Techniques
- **16** Handling Confidential Informants
- **20-24** Crisis Intervention & Hostage Negotiations

## May
- **4** Police Aviation, Tactics, Techniques, and Procedures
- **5** Internal Affairs Investigations
- **6** Introduction to Undercover Operations
- **7** Auto Theft Investigations
- **11** Youth Crimes
- **12-14** Advanced Interview and Interrogation Techniques
- **18-22** Drug Investigators 1 Week Course
- **26** Stop Stick / Terminator Pursuit Preventative Device Certification Course
### June
<table>
<thead>
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<tr>
<td>29-30</td>
<td>Search Warrants as an Investigative Tool</td>
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### July
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<thead>
<tr>
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<td>Emergency Vehicle Operators Collision Avoidance Seminar</td>
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### September
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<tr>
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<td>Drug Investigations</td>
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SECTION TWO

COURSE DESCRIPTIONS
**ABNORMAL BEHAVIOR AWARENESS**

**DATE(S):**
June 3 – 4, 2015

**LOCATION:**
DSP Training Academy

**TIME:**
0830 – 1630 hours

**TARGET AUDIENCE:**
General

**CLASS LIMIT:**
24

**DRESS CODE:**
Standard dress – collar shirt, no jeans

**INSTRUCTOR(S):**
Lt. Charles Sawchenko along with Guest Presenters

**MAJOR TOPICS:**
- Mental Illness
  - Sexual Perversions
  - Personality Disorders
  - Sociopathy
  - Psychological Forensic Analysis With Case Examples

**CREDIT HOURS:**
16

**CEU CREDITS:**
2

**DUE DATE(S):**
May 10, 2015

**PRE-REQUISITE:**
None
ADVANCED COLLISION INVESTIGATION

DATE(S): August 3 - 7, 2015 (5 Days)

LOCATION: New ISS Training Lab
            Entrance via South East Door

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: Min. 12 - Max. 20

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Troop 2 Collision Reconstruction Unit

MAJOR TOPICS: This course is designed to teach patrol officers advanced methods of collision investigation, which would allow them to estimate vehicle speed in many circumstances. The course is also designed to refresh the officer in recognizing and interpreting evidence at collision scenes so that they can properly investigate a crash. (All students must bring a calculator which has the square root function ability.)

CREDIT HOURS: 40

CEU CREDITS: 5

DUE DATE(S): July 15, 2015

PRE-REQUISITE: Basic Collision Investigation
DATE(S): February 4-5, 2015 (2 days)
LOCATION: DSP Training Academy
TIME: 0830 – 1600
TARGET AUDIENCE: Sworn officers, and those involved with DUI enforcement, who have not received this training
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Sgt. Andrew Rubin and Cpl/3 Roy Bryant
MAJOR TOPICS:
- DUI detection and general deterrence
- Pre-arrest screening and processing
- Certification in “ARIDE”
- Note-taking, and testimony
- The legal environment
- This class is a prerequisite for the DRE School which will be scheduled in the future
CREDIT HOURS: 16
CEU CREDITS: 2
DUE DATE(S): January 14, 2015
PRE-REQUISITE: 3 years police experience actively enforcing DUI Laws and completion of the attached Application properly forwarded to the Academy.

ARIDE application 2013.pdf
AUTO THEFT INVESTIGATIONS

DATE(S): May 7, 2015
October 7, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Det. Kristen Smith
Lt. Marshall Craft

MAJOR TOPICS:
- Examining a motor vehicle for proper ID
- Investigating/reporting requirements
- Recognizing tools used to commit auto thefts
- Patrol techniques related to auto thefts
- Hands-on practicum

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): April 10, 2015
September 3, 2015

PRE-REQUISITE: None
BACKGROUND INVESTIGATORS COURSE

DATE(S): December 3, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Police officers who routinely conduct, or plan to conduct, background investigations for police applicants.

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. Michael Nichols

MAJOR TOPICS:
- Basic Background Investigation Training
- Pre-Employment Investigation Training
- On and Off-Line Data Base Searches

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): November 12, 2015

PRE-REQUISITE: None
CERTIFIED INSTRUCTORS COURSE

DATE(S): October 19 – 23, 2015 (5 days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Those who are currently involved in instruction, or have a desire to be active instructors

CLASS LIMIT: 16

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/3 Andrew Partkya

MAJOR TOPICS:
- Role of the Trainer
  - Principles of Learning
  - Classroom Communication
  - Lesson Plans
  - Methods of Instruction
  - Instructional Aids
  - Evaluating Instruction Effectiveness

CREDIT HOURS: 40

CEU CREDITS: 5

DUE DATE(S): September 18, 2015

PRE-REQUISITE: Attendees must have completed (5) years of service before applying for this course. The “Certified Police Instructor Candidate Resume” must be completed and forwarded to the DSP Academy prior to course start date. Completion of the Power Point Course is required.
COMMERCIAL VEHICLE CRIMINAL INTERDICTION COURSE

DATE(S): April 7–9, 2015
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): U.S. DOT Instructors
MAJOR TOPICS:
- Commercial Vehicle Familiarization
- Criminal Activity Involving Commercial Vehicles
- Criminal Indicator Awareness
- Concealment Techniques
CREDIT HOURS: 24
CEU CREDITS: 3
DUE DATE(S): March 1, 2015
PRE-REQUISITE: None
CRIME SCENE INVESTIGATIONS I

DATE(S): June 15 – 19, 2015 (5 days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Personnel interested in pursuing a career path in criminalistics

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Det. Scott Kleckner

MAJOR TOPICS:
- Crime scene photography and videography
- Basic and special latent processing
- Trace evidence collection
- Forensic art
- Biological evidence
- Crime scene safety

CREDIT HOURS: 40

CEU CREDITS: 5

DUE DATE(S): May 26, 2015

PRE-REQUISITE: None
### CRIME SCENE INVESTIGATIONS II

<table>
<thead>
<tr>
<th><strong>DATE(S):</strong></th>
<th>October 26 – 28, 2015 (3 days)</th>
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<tr>
<td><strong>TIME:</strong></td>
<td>0830 – 1630 hours</td>
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<td><strong>TARGET AUDIENCE:</strong></td>
<td>Personnel interested in pursuing a career path in criminalistics</td>
</tr>
<tr>
<td><strong>CLASS LIMIT:</strong></td>
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<tr>
<td><strong>DRESS CODE:</strong></td>
<td>Standard dress – collar shirt, no jeans</td>
</tr>
<tr>
<td><strong>INSTRUCTOR(S):</strong></td>
<td>Det. Robert Daddio</td>
</tr>
</tbody>
</table>
| **MAJOR TOPICS:** | - Recovery of footwear impressions  
| | - Recovery of tire tracks    
| | - Forensic pathology and entomology  
| | - Blood spatter processing |
| **CREDIT HOURS:** | 24                              |
| **CEU CREDITS:** | 3                               |
| **DUE DATE(S):** | October 2, 201                  |
| **PRE-REQUISITE:** | Completion of Crime Scene Investigations 1 |
CRIMINAL INVESTIGATORS BASIC COURSE

DATE(S): August 3 – 7, 2015 (5 Days)
LOCATION: Downs Lecture Hall, Deltech- Terry Campus

TIME: 0830 – 1630 hours
TARGET AUDIENCE: General

CLASS LIMIT: 45
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Sgt. Gerald Windish

MAJOR TOPICS:
- Search Warrants
- Miranda Warnings
- Criminal Identification
- Trial Preparation
- Officer Survival
- Death Investigation
- Sex Crimes
- Case Organization
- Time Management

CREDIT HOURS: 40
CEU CREDITS: 5
DUE DATE(S): July 14, 2015
PRE-REQUISITE: None
CRISIS INTERVENTION FOR COMMUNICATIONS SPECIALISTS

DATE(S): October 13–14, 2015 (2 days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Communications specialists and/or dispatchers

CLASS LIMIT: 20

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. Bernard Miller

MAJOR TOPICS: - Active listening skills
- Crisis communications
- Abnormal psychology
- Suicide intervention
- Situational scenarios

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): September 7, 2015

PRE-REQUISITE: None
CRISIS INTERVENTION & HOSTAGE NEGOTIATIONS

DATE(S): April 20 – 24, 2015 (5 days)

LOCATION: Fire School

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Police officers interested in becoming crisis/hostage negotiators

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sergeant Bernard Miller

MAJOR TOPICS:
- Command post operations
  - Active listening skills
  - Crisis communications
  - Abnormal psychology
  - Suicide intervention
  - Negotiation team operations
  - Situation boards
  - Tactical operations and technical equipment
  - Legal issues
  - Situational scenarios

CREDIT HOURS: 40

CEU CREDITS: 5

DUE DATE(S): March 24, 2015

PRE-REQUISITE: None
CULTURAL DIVERSITY

DATE(S): December 1, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): M/Cpl. Rich Collins

MAJOR TOPICS:
- Cultural Awareness and Understanding
- Communicating for Results
- The Power of Perception
- Power vs. Powerlessness
- Human Interaction: A Practical Approach
- Cultural Leadership

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): November 11, 2015

PRE-REQUISITE: None
DEFENSIVE DRIVING COURSE (ADVANCED)

DATE(S): January 20, 2015 (Evening)
         November 16, 2015 (Evening)

LOCATION: DSP Training Academy

TIME: 1730 – 2130 (01/20)
      1730 – 2130 (11/16)

TARGET AUDIENCE: Employees and their families

CLASS LIMIT: 24

INSTRUCTOR(S): Ret. Capt. William Alexander

MAJOR TOPICS:
- Pre-trip safety issues
- Critical driving and cushions of safety
- Special conditions and their affect on driving
- Situational driving in high-collision zones

CREDIT HOURS: 4

CEU CREDITS: ½ credit

DUE DATE(S): January 4, 2015
              October 28, 2015

PRE-REQUISITE: Defensive Driving Course (Basic) within three years of this class
               (four years with waiver)

NOTE: A processing fee of $10.00, payable at the time of the class, will
      entitle class members to a 15 percent auto insurance discount.
      There is no fee to take the class, simply the forenamed processing
      fee to receive the insurance discount.
# DEFENSIVE DRIVING COURSE (BASIC)

<table>
<thead>
<tr>
<th>DATE(S):</th>
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<tbody>
<tr>
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<tr>
<td>TIME:</td>
<td>0830 – 1630</td>
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<tr>
<td>TARGET AUDIENCE:</td>
<td>Employees and their families</td>
</tr>
<tr>
<td>CLASS LIMIT:</td>
<td>24</td>
</tr>
<tr>
<td>INSTRUCTOR(S):</td>
<td>Ret. Capt. William Alexander</td>
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</tbody>
</table>
| MAJOR TOPICS: | - Vehicle crash prevention philosophies  
- Drivers' conditions and limitations  
- Driving errors and moving violations  
- External conditions affecting driving  
- Safety restraints and equipment |
| CREDIT HOURS: | 8 |
| CEU CREDITS: | 1 |
| DUE DATE(S): | March 21, 2015 |
| PRE-REQUISITE: | None |

**NOTE:** A processing fee of $10.00, payable at the time of the class, will entitle class members to a 10 percent auto insurance discount. There is no fee to take the class, simply the forenamed processing fee to receive the insurance discount.
DRUG INVESTIGATIONS

DATE(S): January 29, 2015
             November 3, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Sworn police officers actively involved, or with a desire to become involved, in day-to-day drug investigations.

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. Kris Thompson

MAJOR TOPICS:
- Major Drug Investigations
- Current Drug Problems in Delaware
- Drug Testing
- Substance Abuse Awareness

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): January 3, 2015
               October 11, 2015

PRE-REQUISITE: None
DATE(S): May 18-22, 2015 (5 days)
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Det. Dallas Reynolds
MAJOR TOPICS:
- Current Drug Problems in Delaware
- Major Drug Investigations
- Covert Surveillance
- Wire Interception Orders
- Complex search warrants
- Subpoenas and court orders
- Arrest Warrant and Search Warrant Planning and Execution
CREDIT HOURS: 40
CEU CREDITS: 5
DUE DATE(S): May 1, 2015
PRE-REQUISITE: None
EMERGENCY VEHICLE OPERATORS COLLISION AVOIDANCE SEMINAR

DATE(S): February 2, 2015
          August 17, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 16

DRESS CODE: Range Attire

INSTRUCTOR(S): Lt. Daniel Hall & Cpl/3 Gary Fournier

MAJOR TOPICS:
- Instruction of the National Safety Council’s “Coaching the Emergency Vehicle Operator II-Police” course will be the major focus-
- Basic defensive driving skills, along with those specific to police vehicles, will be addressed
- Braking Exercises
- Speed Exercises
- Backing Exercises
- Skills Course Exercises

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): January 10, 2015
              July 11, 2015

PRE-REQUISITE: None
ETHICAL DECISION MAKING
IN LAW ENFORCEMENT

DATE(S): December 8, 2015
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Lt. Tracy Condon
MAJOR TOPICS:
- Leadership in Ethics
  - Ethics in Policing
  - Ethics – "What's the Big Deal?"
  - Defining Ethics
CREDIT HOURS: 8
CEU CREDITS: 1
DUE DATE(S): November 15, 2015
PRE-REQUISITE: None
MICROSOFT EXCEL 8.0
(2010 Version)

DATE(S):       June 8, 2015
               November 4, 2015

LOCATION:      New ISS Computer Training Lab
               Entrance via South East Door

TIME:          0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT:   24

DRESS CODE:    Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. George Heberling

MAJOR TOPICS:  - Development of workbooks
               - Creating simple formulas
               - Copying and moving data and worksheets
               - Sorting data and page setup

CREDIT HOURS:  8

CEU CREDITS:   1

DUE DATE(S):   May 11, 2015
               October 14, 2015

PRE-REQUISITE: Basic knowledge of Microsoft Windows, including navigation through a Windows environment
FIELD TRAINING OFFICERS TRAINING COURSE

DATE(S): June 9 – 11, 2015 (3 days)  December 14-16, 2015 (3 days)
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: Sworn officers selected to actively train new police officers.
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): DSP TAC Staff
MAJOR TOPICS:
- Goals and objectives of the FTO Program
- Duties and responsibilities of the FTO
- Adult learning theory
- Evaluation process
- Special training issues
CREDIT HOURS: 24
CEU CREDITS: 3
DUE DATE(S): May 12, 2014 / Nov. 24, 2015
*DSP Personnel: Interview dates/times will be published by June 2, 2015 & Dec. 7, 2015
PRE-REQUISITES:
- (DSP only) Three active years as a trooper or two years as a trooper plus at least one year with another police agency
- Recommendation from troop/section commander (DSP), or chief (municipal)
- Three years with no disciplinary action/having been on probation
- Completion of FTO application
- Selection by FTO oral board
FITNESS IN LAW ENFORCEMENT

DATE(S): August 5, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/1 Chris Martin

MAJOR TOPICS:
- Wellness in physical fitness
- Health Related Components
- Nutrition Guidelines
- Aerobic Training
- Anaerobic Training
- Weight Management

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): July 15, 2015

PRE-REQUISITE: None
FRAUD INVESTIGATION TECHNIQUES

DATE(S): November 2, 2015
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Det. Tim Shockley
MAJOR TOPICS:
- Check and Fraud Schemes
- Credit Card Investigations
- Traveler Checks and Money Orders
- Fraud Investigative Resources
CREDIT HOURS: 8
CEU CREDITS: 1
DUE DATE(S): October 4, 2015
PRE-REQUISITE: None
FRAUDULENT DOCUMENT TRAINING COURSE

DATE(S): March 31 2015
          August 3, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Mr. Kenneth Shock, Chief Fraud/Investigative Unit, Education and Training Administrator
                  Division of Motor Vehicles

MAJOR TOPICS:
- Fraudulent I.D. Cards
- Fraudulent Driver’s Licenses
- Fraudulent Vehicle Titles
- Fraud Investigative Resources

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): February 16, 2015
              July 15, 2015

PRE-REQUISITE: None
GROUND FIGHTING TECHNIQUES

DATE(S): February 19, 2015
December 2, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

REQUIRED EQUIPMENT: Handcuffs, NO HANDGUN

DRESS CODE: Gym attire or range gear

INSTRUCTOR(S): Cpl. Ricardo Torres

MAJOR TOPICS:
- Defensive Stance
- Takedown Defense
- Break Falls
- Ground Fighting Positions
- Weapon Retention From The Ground
- Avoiding Chokes And Joint Locks

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): February 1, 2015
November 2, 2015

PRE-REQUISITE: None
HANDLING CONFIDENTIAL INFORMANTS

DATE(S): April 16, 2015
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Sgt. Greg Earle
MAJOR TOPICS:
- Entrapment
  - Officer Safety
  - Verification of Information
  - Intelligence Gathering
  - Legal Issues
CREDIT HOURS: 8
CEU CREDITS: 1
DUE DATE(S): March 11, 2015
PRE-REQUISITE: None
INCIDENT COMMAND SYSTEM (ICS 100)  
(NIMS 700)

DATE(S): See DEMA Training Website

LOCATION: DEMA Training Room

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

REQUIRED EQUIPMENT: NONE

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): DEMA Instructors

MAJOR TOPICS:
- National Incident Command System overview / awareness
- Incident command System overview / awareness

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): Register on the DEMA Training Website for this class
http://demadelaware.gov/services/calendar/Trng_Cal.shtml

PRE-REQUISITE: NONE
INCIDENT COMMAND SYSTEM (ICS 200)
Supervisory Level

DATE(S): See DEMA Training Website

LOCATION: DEMA Training Room

TIME: 0900 – 1630 hours

TARGET AUDIENCE: General (Required for all Sergeants and above)

CLASS LIMIT: 24

REQUIRED EQUIPMENT: NONE

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): DEMA Instructors

MAJOR TOPICS:
- Incident Command System overview
- Supervisory Role in ICS
- Table Top Exercises

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): Register on the DEMA Training Website for this class http://dema.delaware.gov/services/calendar/Trng_Cal.shtml

PRE-REQUISITE: NIMS 700 / ICS 100 / NRF 800
INCIDENT COMMAND SYSTEM (ICS 300)
Supervisory Level

DATE(S): See DEMA Training Website

LOCATION: DEMA Training Room

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General (Required for all Lieutenants and above)

CLASS LIMIT: 24

REQUIRED EQUIPMENT: NONE

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): DEMA Instructors

MAJOR TOPICS:
- Incident Command System overview
- Supervisory Role in ICS
- Table Top Exercises

CREDIT HOURS: 24

CEU CREDITS: 3

DUE DATE(S): Register on the DEMA Training Website for this class
http://demadelaware.gov/services/calendar/Trg_Cal.shtml

PRE-REQUISITE: ICS 200 / NIMS 700 / NRF800 / ICS 100
INCIDENT COMMAND SYSTEM (ICS 400)  
Supervisory Level

DATE(S): See DEMA Training Website

LOCATION: DEMA Training Room

TIME: 0900 – 1630 hours

TARGET AUDIENCE: General (Required for all Captains and above)

CLASS LIMIT: 24

REQUIRED EQUIPMENT: NONE

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): DEMA Instructors

MAJOR TOPICS:
- Incident Command System overview
- Supervisory Role in ICS
- Table Top Exercises

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): Register on the DEMA Training Website for this class. 
http://dema.delaware.gov/services/calendar/Trng_Cal.shtml

PRE-REQUISITE: ICS 300 / ICS 200 / NIMS 700 / NRF800 / ICS 100
INCIDENT RESPONSE TO TERRORIST BOMBINGS

DATE(S): March 30, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR: Cpl/3 Rusty Parker

MAJOR TOPICS:
- Officer safety
- Approach techniques
- Recognition of explosives and incendiaries
- Incident response
- Roles of responding agencies
- EOD call out procedures and unit resources

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): February 26, 2015

PRE-REQUISITE: None
INTERNAL AFFAIRS INVESTIGATIONS

DATE(S): May 5, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Sworn police supervisors and administrators

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Capt. Robert Hudson

MAJOR TOPICS:
- Internal affairs investigations
  - Disciplinary procedures
  - Law Enforcement Officer’s Bill of Rights

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): April 24, 2015

PRE-REQUISITE: Must hold a supervisory level position
INTERNET NAVIGATION AND RESEARCH TECHNIQUES

DATE(S): February 24, 2015

LOCATION: New ISS Computer Training Lab
Entrance via South East Door

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 12

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/1 Christopher Martin

MAJOR TOPICS:
- Introduction to the Internet and terminology
  - Browser navigation
  - Use of search engines
  - Validity of internet information
  - “Safe surfing” and controls
  - Criminal justice resources on the internet

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): February 1, 2015

PRE-REQUISITE: None
ADVANCED INTERVIEW AND INTERROGATION TECHNIQUES

DATE(S): May 12 – 14, 2015 (3 days)  
November 9-11, 2015 (3 days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: Sworn officers regularly involved with interviewing and interrogating suspects

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Capt. Sean Moriarty  
Det. Scott Gray

MAJOR TOPICS: - The Psychology of Interviewing  
- Verbal Behavior Analysis  
- Nonverbal Behavior (Body Language)  
- Nine Steps of Interrogation

CREDIT HOURS: 24

CEU CREDITS: 3

DUE DATE(S): May 1, 2015  
October 17, 2015

PRE-REQUISITE: None
INTRODUCTION TO CRIME SCENE PHOTOGRAPHY

DATE(S): August 10, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 15

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Det. Robert Daddio

MAJOR TOPICS:
- Imaging composition
- Understanding the digital camera and the exposure modes
- CSI photography concepts
- Electronic flash concepts (understanding & using manual, automatic & TTL exposure modes)
- Understanding the exposure triangle
- Luminol photography/Painting with light photography

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): July 9, 2015

PRE-REQUISITE: None
DATE(S): May 4, 2015
LOCATION: DSP Training Academy
TIME: 0830 – 1630 hours
TARGET AUDIENCE: General
CLASS LIMIT: 24
DRESS CODE: Standard dress – collar shirt, no jeans
INSTRUCTOR(S): Aviation Section

MAJOR TOPICS:
- Fundamentals of Thermal Imaging
- On Scene Operations-Contain, Control, Communicate
- Vehicle and Foot Pursuits
- Covering Officers on the Street
- K-9 Search Integration
- Downlink Capabilities
- Night Vision Goggle Technology
- Fixed Wing Surveillance and Patrol Techniques

CREDIT HOURS: 8
CEU CREDITS: 1
DUE DATE(S): April 8, 2015
PRE-REQUISITE: None
INTRODUCTION TO UNDERCOVER OPERATIONS

DATE(S): May 6, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR: Det. Dallas Reynolds

MAJOR TOPICS:
- Covert surveillance
- Use of force
- Time planning
- The Law Enforcement Officers’ Safety Act
- “Walk and talk” techniques

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): April 10, 2015

PRE-REQUISITE: None
LIDAR CERTIFICATION COURSE

DATE(S): March 6, 2015
October 15, 2015

LOCATION: March 6, 2015 ISS Lab
October 15, 2016 DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/3 Lad Dick & Cpl/3 Joseph Lane

MAJOR TOPICS:
- Principles of LIDAR operation
- Operating and testing the LIDAR unit
- Courtroom testimony for LIDAR arrests

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): January 24, 2015
October 1, 2015

PRE-REQUISITE: Basic Radar Certification
MAJOR CASE MANAGEMENT

DATE(S): April 1, 2015 (@ DSP Range)
          November 16, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Det. Mark Ryde

MAJOR TOPICS:
- Time management
- Evidence collection and storage
- Stress management
- Multi-agency investigations
- Trial preparation and discovery issues
- Major case organization

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): March 13, 2015
              November 16, 2015

PRE-REQUISITE: None
# NHTSA Standardized Field Sobriety Testing Certification

**DATE(S):** September 30 – Oct. 2, 2015 (3 days)

**LOCATION:** DSP Training Academy

**TIME:** 0830 – 1630

**TARGET AUDIENCE:** Sworn officers, and those involved with DUI enforcement, who have not received this training

**CLASS LIMIT:** 24

**DRESS CODE:** Standard dress – collar shirt, no jeans

**INSTRUCTOR(S):** Cpl/3 Roy Bryant and Cpl/2 Patrick Wenk

**MAJOR TOPICS:**
- DUI detection and general deterrence
- Pre-arrest screening and processing
- Certification in SFT and HGN
- Note-taking, and testimony
- The legal environment

**CREDIT HOURS:** 24

**CEU CREDITS:** 3

**DUE DATE(S):** September 3, 2015

**PRE-REQUISITE:** None
NHTSA STANDARDIZED FIELD SOBERITY TESTING REFRESHER/UPDATE COURSE

DATE(S): January 22, 2015
           July 7, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/3 Roy Bryant and Cpl/2 Patrick Wenk

MAJOR TOPICS: - Review and update of standardized field tests
               - DUI report writing
               - Preparation for court and DMV hearings

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): January 1, 2015
              June 17, 2015

PRE-REQUISITE: Certification in NHTSA SFST
OFFICER INVOLVED SHOOTINGS & THE USE OF DEADLY FORCE
(AN OVERVIEW)

DATE(S):    July 8, 2015
            November 17, 2015

LOCATION:  DSP Academy

TIME:      0830 - 1630

TARGET AUDIENCE:  Sworn Officers, Supervisors & Administrators

CLASS LIMIT:  24

DRESS CODE:  Standard dress – collar shirt, no jeans

INSTRUCTOR(S):  Capt. Melissa Hukill
                 Sgt. Millard Greer

MAJOR TOPICS:
- Use of Deadly Force
- Related Court Decisions
- Officers’ Rights
- Crime Scene Protocol
- Scope of the Investigations
- Post-Incident Procedure

CREDIT HOURS:  8

CEU CREDITS:  1

DUE DATE(S):  June 16, 2015
              November 1, 2015

PRE-REQUISITE:  None
OFFICER SURVIVAL

DATE(S): July 13 - 15, 2015 (3 days)

LOCATION: DSP Training Academy

TIME: 1600 – 2400 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

REQUIRED EQUIPMENT: Duty belt, handcuffs, NO LOADED FIREARMS AND NO AMMUNITION ALLOWED IN THE ACADEMY

DRESS CODE: Range gear

INSTRUCTOR(S): Cpl/3 Danny Wright

MAJOR TOPICS:
- Mental conditioning
  - Suspicious persons
  - High risk stops
  - Handling armed suspects

CREDIT HOURS: 24

CEU CREDITS: 3

DUE DATE(S): June 20, 2015

PRE-REQUISITE: None
PEDOPHILE INVESTIGATIONS

DATE(S): February 18, 2015  
          August 4, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Det. Robert Truitt

MAJOR TOPICS:
- Profiling the Pedophile
- Investigative Procedures
- Interviewing Techniques
- Case Histories
- Cures and Psychology of the Pedophile
- Round Table Discussion

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): February 1, 2015  
               July 15, 2015

PRE-REQUISITE: None
POLICE MANAGEMENT FUNDAMENTALS

DATE(S): July 20 – 21, 2015 (2 Days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR: Ret. Capt. William Alexander

MAJOR TOPICS:
- Supervisory techniques and theories
- Time management
- Handling projects
- Strategic planning
- Training management
- Budgeting

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): June 1, 2015

PRE-REQUISITE: None
MICROSOFT POWER POINT

DATE(S): September 16, 2015

LOCATION: New ISS Computer Training Lab
           Entrance via South East Door

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/3 William Matt

MAJOR TOPICS:
- Designing presentations
- Creating eye-catching backgrounds
- Inserting sound effects
- Basic ideas for impacting presentations

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): August 27, 2015

PRE-REQUISITE: Basic knowledge of Microsoft Windows, including navigation through a Windows environment
PROBLEM-ORIENTED POLICING TECHNIQUES

DATE(S): April 14, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/2 Michael Treska

MAJOR TOPICS:
- Introduction to Community Policing concepts
- Practical advice on establishing and/or participating in a Community Policing environment

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): April 1, 2015

PRE-REQUISITE: None
REPORT WRITING AND LEISS UPDATE

DATE(S): December 7, 2015

LOCATION: New ISS Computer Training Lab
          Entrance via South East Door

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. Robert Legates

MAJOR TOPICS:
- Improving the quality of reports
- New concepts such as using first person/past tense format will be discussed
- Review of the Law Enforcement Investigative Support System (LEISS) and current updates

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): November 13, 2015

PRE-REQUISITE: None
SEARCH WARRANTS AS AN INVESTIGATIVE TOOL

DATE(S): February 9 - 10, 2015 (2 days)
June 29 – 30, 2015 (2 days)

LOCATION: DSP Training Academy
Day 2 will be in the new ISS Computer Training Lab

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Sgt. Jeremiah Lloyd

MAJOR TOPICS:
- Laws of search and seizure
- Preparing the search warrant
- Raid planning
- Execution of the search warrant
- Complex search warrants
- Subpoenas and court orders
- Wire interception orders

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): January 10, 2015
May 28, 2015

PRE-REQUISITE: None
SEX CRIMES INVESTIGATIONS COURSE

DATE(S):  July 6, 2015
LOCATION:  DSP Training Academy
TIME:  0830 – 1630 hours
TARGET AUDIENCE:  General
CLASS LIMIT:  24
DRESS CODE:  Standard dress – collar shirt, no jeans
INSTRUCTOR(S):  Det. Mark Csapo
MAJOR TOPICS:  - Crime Scene Preservation
               - Interview Techniques
               - Victim Assistance
               - Sex Offender Motivations
CREDIT HOURS:  8
CEU CREDITS:  1
DUE DATE(S):  June 20, 2015
PRE-REQUISITE:  None
SPANISH SURVIVAL

DATE(S): June 1 – 2, 2015 (2 days)

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Tpr. Jenny Gliem

MAJOR TOPICS:
- Cultural barriers in police work
- Fundamentals of Spanish pronunciations
- Survival commands for arrests, motor vehicle accidents, traffic violations, and police stations

CREDIT HOURS: 16

CEU CREDITS: 2

DUE DATE(S): May 17, 2015

PRE-REQUISITE: None
STOP STICK/TERMINATOR PURSUIT PREVENTATIVE DEVICE CERTIFICATION COURSE

DATE(S): May 26, 2015

LOCATION: DSP Training Academy

TIME: 0830 – 1630 hours

TARGET AUDIENCE: General

CLASS LIMIT: 24

DRESS CODE: Standard dress – collar shirt, no jeans

INSTRUCTOR(S): Cpl/3 Andrew Partyka & Cpl/3 Joseph Lane

MAJOR TOPICS:
- Basic Construction of Stop Sticks and Terminators
- Safety and Tactical Considerations When Deciding to Deploy Stop Sticks and Terminators
- Primary Recommended Method of Deployment
- Divisional Policy on the Use of Stop Sticks and Terminators
- Type of vehicles Stop Sticks Should NOT be deployed on

CREDIT HOURS: 8

CEU CREDITS: 1

DUE DATE(S): May 3, 2015

PRE-REQUISITE: None
<table>
<thead>
<tr>
<th><strong>DATE(S):</strong></th>
<th>July 13-14, 2015 (2 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LOCATION:</strong></td>
<td>DSP Training Academy</td>
</tr>
<tr>
<td><strong>TIME:</strong></td>
<td>0830 – 1630 hours</td>
</tr>
<tr>
<td><strong>TARGET AUDIENCE:</strong></td>
<td>General</td>
</tr>
<tr>
<td><strong>CLASS LIMIT:</strong></td>
<td>30</td>
</tr>
<tr>
<td><strong>DRESS CODE:</strong></td>
<td>Standard dress – collar shirt, no jeans and PT gear</td>
</tr>
<tr>
<td><strong>INSTRUCTOR(S):</strong></td>
<td>DSP TAC Staff</td>
</tr>
</tbody>
</table>
| **MAJOR TOPICS:** | - Stress Reaction Training  
| | - Physical fitness in Law  
| | - Enforcement  
| | - Phases of the academy  
| | - Physical Fitness Testing |
| **CREDIT HOURS:** | 16 |
| **CEU CREDITS:** | 2 |
| **DUE DATE(S):** | August 5, 2015 |
| **PRE-REQUISITE:** | Attendees must have completed four years of service and achieved the status of good on their most recent PT tests. There will be hands on training on the second day and all must participate. Students are required to pass the P.T. test in order to be certified as a TAC. |
| **DATE(S):** | May 11, 2015 |
| **LOCATION:** | DSP Training Academy |
| **TIME:** | 0830 – 1630 hours |
| **TARGET AUDIENCE:** | General |
| **CLASS LIMIT:** | 24 |
| **DRESS CODE:** | Standard dress – collar shirt, no jeans |
| **INSTRUCTOR(S):** | Cpl/2 Dan Salfas |
| **MAJOR TOPICS:** | - Overview of youth crimes  
- Current trends among juveniles  
- Youth gangs  
- Arrest procedures  
- The Family Court system |
| **CREDIT HOURS:** | 8 |
| **CEU CREDITS:** | 1 |
| **DUE DATE(S):** | April 18, 2015 |
| **PRE-REQUISITE:** | None |
SECTION THREE

TRAINING FORMS AND DOCUMENTATION
REQUEST TO ATTEND TRAINING

TROOP, SECTION, DEPARTMENT OR AGENCY:

REQUESTED BY (SUPERVISOR):

COURSE TITLE:

COURSE DATE(S):

Following is our rank-ordered list of personnel whose attendance is requested at the above-named course:

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

By applying for enrollment at DSP Training Academy courses, students will be selected as appropriated by classroom space, qualifications, pre-requisites, and/or other factors determined by the Director of Training. Students not selected due to classroom space availability will be placed on a waiting list, and notified immediately if openings occur. All personnel attending DSP Training Academy courses will receive an official completion certificate for each course attended, and all attendees’ names will be placed into a database, where attendance can be tracked and confirmed.

To access the existing catalog of on-line courses, go to the DSP Intranet at http://intranet.dsp.state.de.us/. In the left column, click “Electronic Documents” and scroll down to “Training Academy” to find the link to the most current course catalog.

To reach the Delaware State Police Academy, call (302) 739-5903. The fax number is (302) 739-5945, and the mailing address is 1453 N. duPont Highway, Dover, DE 19901.
To assist supervisors in the career planning and development of their officers, a brief overview of the requirements for the Career Development Program is being provided. Refer to the Career Development Booklet for a more detailed explanation of the program or contact the Career Development Office at 739-5988.

**YEARS OF SERVICE REQUIREMENTS**

<table>
<thead>
<tr>
<th>Rank</th>
<th>Years of service at time of promotion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trooper First Class</td>
<td>2</td>
</tr>
<tr>
<td>Corporal</td>
<td>4</td>
</tr>
<tr>
<td>Corporal Grade 1</td>
<td>8</td>
</tr>
<tr>
<td>Senior Corporal</td>
<td>11</td>
</tr>
<tr>
<td>Master Corporal</td>
<td>14</td>
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</tbody>
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**COURSE REQUIREMENTS – CORPORAL GRADE 1**

The course requirements for Corporal Grade 1 are the same for all assigned positions. To be eligible for this rank, an officer must have obtained a total of 20 Continuing Education Units (CEU’s). This officer must also maintain his/her certification in Firearms, ASP, CPR, and Advanced Driving.

**COURSE REQUIREMENTS – SENIOR CORPORAL**

The requirements for Senior Corporal are the same for all assigned positions. To be eligible for this rank, an officer must have obtained a total of 30 Continuing Educational Units (CEU’s). This officer must also maintain his/her certification in firearms, ASP, CPR, and Advanced Driving.

**COURSE REQUIREMENTS – MASTER CORPORAL**

The requirements for Master Corporal are unique to the career field selected and the current field of assignment. Refer to the Career Development Section in the Administrative Manual for these requirements.
CERTIFIED POLICE INSTRUCTOR
CANDIDATE REQUEST RESUME

NAME: ______________________________ DEPARTMENT: _________________________

YEARS OF EXPERIENCE: _________

SPECIAL TRAINING: ________________________________________________________________________________
_____________________________________________________________________

EDUCATION: _______________________________________________________________________________________
_____________________________________________________________________

SPECIAL SKILLS: ____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

PLEASE EXPLAIN WHY YOU WANT TO BE A CERTIFIED INSTRUCTOR:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

*Attach additional sheets if desired
DELAWARE STATE POLICE
FIELD TRAINING OFFICER APPLICATION

OFFICER’S NAME: IBM:

RANK: DATE OF HIRE:

CURRENT ASSIGNMENT (TROOP/AGENCY): SHIFT/SQUAD:

TOTAL TIME WITH DSP/AGENCY:

EXPERIENCE WITH OTHER POLICE AGENCIES:

LIST ALL ASSIGNMENTS WITH DSP/AGENCY:

LIST SPECIAL QUALIFICATIONS (SORT, HONOR GUARD, ETC.):

EDUCATION/TEACHING EXPERIENCE:

OFFICER’S SIGNATURE: ____________________________ DATE: __________

SHIFT COMMANDER: ______________________________ DATE: __________

Shift Cdr’s Comments (Required):

TROOP COMMANDER: ____________________________ DATE: __________

Troop Cmdr’s Comments (Required):